

ROOM SIZE

Cass

60x26 | 1560 SQ FT | Seating: 104 | Standing: 223

Harrison

53x25 | 1325 SQ FT | Seating: 72 | Standing: 154

Van Buren

54x30 | 1620 SQ FT | Seating: 111 | Standing: 238

Cass + Harrison

113x51 | 2885 SQ FT | Seating: 176 | Standing: 377

Harrison + Van Buren

107x55 | 2945 SQ FT | Seating: 183 | Standing: 392

Jefferson Courtyard

167x81 | 4505 SQ FT | Seating: 287 | Standing: 615

AFTER HOURS

All non-pool related room rentals that occur after normal operating hours will be subject to an additional \$35 per hour staffing charge.

POOL AFTER HOURS

Currently not accepting reservations

1-50 GUESTS

C: \$188 M/B: \$235 N: \$294 COM: \$368

51-100 GUESTS

C: \$252 M/B: \$315 N: \$394 COM: \$493

101-150 GUESTS

C: \$344 M/B: \$430 N: \$538 COM: \$673

- Pool rentals are a 2-hour package and include the Party Pit. Pool rentals are only available outside of normal operating hours.

LOCK-IN

Includes:

Gym- Basketball/Volleyball Courts
Swimming Pool (3 Consecutive Hours)
Jefferson Courtyard
Audio Visual Equipment
Pool Table & Ping Pong Table

Excludes:

Entire Upstairs
All Fitness Equipment
Pure Energy Room

\$600 | 4 Hours

\$1200 | 8 Hours

Plus \$600 Refundable Damage Deposit

DEPOSIT

Renters are responsible for any damages that occur and will cover the associated costs. Renters will be notified prior to any additional charges being made. Failure to cover damages will result in restrictions on future rentals.

Rentals with alcohol will have a \$250 non-refundable deposit due at the time of booking. Renters will also need to provide the following documents:
License, Permits & Insurance.

HARRISONVILLE COMMUNITY CENTER

Rental Rates

All rates are hourly. Please note there is a 20% premium on Saturdays & Sundays. This cost is in orange .

CASS

C: \$40/**\$48** M/B: \$50/**\$60** N: \$63/**\$75** COM: \$77/**\$94**

Cater's Kitchen located in the Cass Room is available with Cass room rental or a Jefferson Courtyard rental at no additional charge.

HARRISON

C: \$33/**\$40** M/B: \$41/**\$49** N: \$51/**\$61** COM: \$64/**\$76**

VAN BUREN

C: \$35/**\$42** M/B: \$44/**\$53** N: \$55/**\$66** COM: \$69/**\$83**

CASS+HARRISON

C: \$65/**\$78** M/B: \$81/**\$97** N: \$101/**\$121** COM: \$126/**\$151**

HARRISON+VAN BUREN

C: \$60/**\$72** M/B: \$75/**\$90** N: \$94/**\$113** COM: \$118/**\$142**

JEFFERSON COURTYARD

C: \$95/**\$114** M/B: \$119/**\$143** N: \$149/**\$179** COM: \$186/**\$223**

PARTY PIT

C: \$35/**\$42** M/B: \$44/**\$53** N: \$55/**\$66** COM: \$69/**\$83**

SOCIAL HALL

C: \$55/**\$66** M/B: \$69/**\$83** N: \$86/**\$103** COM: \$108/**\$130**

FITNESS STUDIO

C: \$35/**\$42** M/B: \$44/**\$53** N: \$55/**\$66** COM: \$69/**\$83**

GYM 1/2 COURT

C: \$45/**\$54** M/B: \$56/**\$67** N: \$70/**\$84** COM: \$88/**\$106**

GYM FULL COURT

C: \$60/**\$72** M/B: \$75/**\$90** N: \$94/**\$113** COM: \$118/**\$142**

*Cost for swimming or other recreational use of the facility is not included in rental rate, \$5 per swimmer for ages 5+ for Non-Members.

C= Civic Group- Requires 501(c)(3) or Tax-Exempt Proof

M/B= HCC Member or Local Business

N= Non-Member

COM= Commerical- When a fee will be charged by the renter to others to use the facility, i.e., admissions, advance ticket sales or registration fees; or when company business will be conducted. HPR will be entitled to 10% of revenue collected on premise and a Harrisonville Business License will be required. Non-profit organizations will require a Certificate of Good Standing.



HARRISONVILLE
COMMUNITY CENTER

FACILITY REQUEST FORM

PLEASE NOTE: This is a "REQUEST" form only and does NOT guarantee a reservation. If you do not receive a phone call within 48 hours, please contact Brian Haines at (P) 816.380.8980 ext. 5999 or bhaines@harrisonville.com

RENTER INFORMATION

Organization/Contact Name: _____

Address : _____

City : _____ **State :** _____ **Zip :** _____

Phone Number : _____ **Email Address :** _____

Room(s) Requested : _____ **Date :** _____

Start Time : _____ **End Time :** _____

(Include rental time needed for your set-up & clean-up)

Reservation Purpose : _____ **Headcount :** _____

Please answer the following questions:

(below pertains to the Cass, Harrison, Van Buren & Jefferson Courtyard rooms only)

Do you plan to serve alcohol at your event (\$250 fee)? : ☐ Yes ☐ No

(License, Permits & Insurance Coverage Requirements must be obtained)

Do you plan to have a caterer?: ☐ Yes ☐ No

Will you require any Audio or Visual equipment (\$25 fee)? : ☐ Yes ☐ No

Check all that apply (There is a \$25 fee for the use of one or all)

*Cordless Mic

*DVD Player

*Overhead Projector/Drop Screen

*32" Flat Screen TV on Cart

*American Flag

*Podium

*Portable Bar

*White Board

Please list any preliminary or final set-up requests.

(Round tables 60" diameter & seat 8 max, Rectangle tables 96" long)

Reservation fee for the rental must be made in full at the time of booking. Set up and clean up time is included in your rental time. Failure to vacate the facility at the agreed upon time will result in an additional charge of \$25 for each additional 15 minutes. Rental cancellations made 2 weeks prior to the rental date will receive a full refund. Rental cancellations made less than 2 weeks prior to the rental date will receive a 50% refund. Cancellations made on Shelter House reservations are non-refundable.

More Information :

📍 2400 Jefferson Parkway, PO Box 367

☎ (P) 816.380.8980 (F) 816.380.8987

🌐 www.HarrisonvilleParks.com

THANK YOU

OFFICE USE ONLY

Date: : _____

Time: : _____

Staff Initials : _____